**WEEK 6**

**OFFERING HELP**

**6.1 Read the dialogues and answer the questions.**



Alison: Could I help you on your new project?

Bob: I have a need for help with writing and also a need for help with the computer work. Which would you prefer?

Alison: I want to help with both.

Bob : That would be wonderful. Sometimes we will be working together and sometimes independently. Would that be OK?

Alison: Most of the time that is what I prefer.

Bob: We start on Monday. Can you be there?

Alison: I am not sure yet.

Bob: I need your background information before the meeting.

Alison: I will do that.

Bob: I'll enjoy working with you. Have a great day!

1. What does Alison offer Bob?
2. Does Bob need help?
3. Which kind of work does Allison prefer do in order to help Bob?



Antoine: Would you like me to help you on your new project?

Brenda: I would love the help! Would you prefer helping with the writing part or is programming more your thing?

Antoine: I would enjoy helping with the writing portion.

Brenda: Perfect! You'll be working alone on that portion. Do you like to work alone?

Antoine: That is OK sometimes.

Brenda: Our first meeting is next Monday. Could you meet with us at that time?

Antoine: No, I can't be there.

Brenda: Please send me your background information before the meeting so I can look at it.

Antoine: I can send that information to you.

Brenda: OK. I look forward to working with you. Enjoy your week!

4. Does Brenda like working alone?

5. What does Brenda need before the meeting?

**6.2**

1. What is the common point of the following sentences (underlined in dialogue 1&2)

**Could I help you on your new project? ?**

**Would you like me to help you on your new project?**

***They both have the same intention; they offer help.***

*Could I help you on……?*

*Would you like me to help you on……?*

|  |
| --- |
| **GRAMMAR POINT**  **OFFERING HELP**  **When offering help , the most common sayings are :**  Would you like some help?  Do you need some help?  May I offer my assistance?  Need some help?  Can I give you a hand? |
| **Formula**  **Verb Form**  May I help you? Use 'May I' or 'Can I' the base form of the verb in a statement.  Would you like some help? Use 'Would you like' some help OR some advice  Do you need some help? Use 'Do you need' some help OR some advice  What can I do for you today? Use 'What can I do for' you, her, him, etc. today |

**6.3 Complete the sentences with the words in the box below.**

|  |
| --- |
| pleasure appreciate your pardon  door thank me need  don’t bags assistance mention  having would my assist  help some for |

1. \_\_\_\_\_\_\_\_\_\_\_\_\_ you like some help?

2. \_\_\_\_\_\_\_\_\_ me ma’am, do you \_\_\_\_\_\_\_\_\_\_\_ help with your \_\_\_\_\_\_\_?

3. Excuse \_\_\_\_\_\_\_\_\_, could you \_\_\_\_\_\_\_\_\_\_ me with my luggage?

4. Pardon me, do you need any \_\_\_\_\_\_\_\_\_\_ opening the \_\_\_\_\_\_\_\_\_\_?

5. I’m \_\_\_\_\_\_\_\_\_\_\_\_ trouble getting this safe open. Could you \_\_\_\_\_\_\_ me?

6. \_\_\_\_\_\_\_\_\_ mention it ma’am. It was my \_\_\_\_\_\_\_\_\_\_\_\_.

7. Would you like \_\_\_\_\_\_\_\_\_ help with \_\_\_\_\_\_\_ luggage?

8. \_\_\_\_\_\_\_\_\_ you so much \_\_\_\_\_\_\_\_\_ your help?

9. Thanks, I really \_\_\_\_\_\_\_\_\_\_\_\_\_ your help.

10. Don’t \_\_\_\_\_\_\_\_\_\_ it sir, it was \_\_\_\_\_\_\_\_\_\_ pleasure.

**6.4 Match the appropriate responses with the questions. Put the correct number of the question on the line.**

1. \_\_\_\_\_ you?

a-May I to help

b-May I help

c-May he helps

2. \_\_\_\_\_

a-Can you help I?

b-Can I help you?

c-Can he helps you?

3.Are you \_\_\_\_\_ something?

a-looking to

b-looking after

c-looking for

4. Would you like \_\_\_\_\_?

a-some help

b-helping

c-some helping

5. Do you \_\_\_\_\_ some help?

a-need

b-desiring

c-needed

6. What \_\_\_\_\_ for you today?

a-can I do

b-I could do

c-must I do

7. Would you \_\_\_\_\_\_ some help?

a-like

b-to like

c-liking

8. Could I \_\_\_\_\_ you?

a- assistance

b-of assist

c-assist

**ANSWER KEY**

**WEEK 6**

**6.1**

1.She offers him help on his new project.

2.Yes, he does.

3.She wants to help both with hwriting and with the computer work.

4.Yes, she does.

5.She needs his background information before the meeting .

**6.3**

1.Would

2.pardon-need-bags

3.me-help

4. assistance- door

5.having-assist

6. don’t-mention

7.me- your

8.thank-for

9.appreciate

10. mention-my

**6.4**

1.b 6. a

2.b 7.a

3.c 8.c

4.a

5.a